

TIGARD LIBRARY BOARD
MINUTES
June 9, 2005

Call to Order: 7:01 p.m.

Roll Call: David Burke (departed at 7:30pm), Marvin Diamond, Sue Kasson, Ruthanne Lidman (alternate) and Jan Thenell. Staff: Cheryl Silverblatt and Connie Martin.

Introduction to Janet Weber: Janet Weber was unable to attend the meeting.

Minutes: The Board discussed the April and May minutes. A correction was noted to the April minutes. It was moved by Diamond and seconded by Burke to reflect the amendment to the minutes of April 14, 2005 that Cheryl Silverblatt will staff the June 9 Board meeting. Motion passed unanimously. It was moved by Burke and seconded by Kasson to accept the minutes of May 12, 2005 as submitted. Motion passed unanimously.

Agenda Additions and Deletions: Postpone the introduction to staff member and reschedule for future Board meeting. On behalf of the Tigard Public Library staff, Cheryl Silverblatt heartedly acknowledged and expressed thanks to Sue Kasson for her service to the Library Board and her support of the library over the last eight years.

Call to the Public: None.

Policy Review: The Board discussed the revisions to the Exhibit and Display policy. After discussing questions about political affiliation information, it was noted that the Board requested copies of the postings policy. After accepting the added statement for Works of Art on the Gift Policy, Diamond moved to accept and send the Exhibit and Display Policy and the Gift Policy to the City attorney for review. The motion was seconded by Thenell. Motion passed unanimously.

Library Budget and Operations: Silverblatt reported that the City Council and Budget Committee, in their budget reviews, were unable to fund the 1.5 FTE positions the library requested in the 2005/06 fiscal year. The City requested additional planners to help facilitate the Council's downtown revitalization goal. Silverblatt explained that library staff understand the logic and accept the decision. Library staff will continue to work through scheduling challenges. Hours of operation may need to be reduced by four hours per week. The City's goal would be to maintain Saturday and Sunday hours with the possibly of reducing hours during the week.

Strategic Plan Update: The library is in the process of developing a matrix to show the progress and timelines of activities for the objectives to the five goals of the five-year Strategic Plan. The library's management team is working on staff responsibilities for the activities of the plan. This will be reported to the Board at a future meeting.

May Monthly Report: Silverblatt reported that library service and usage continues to grow. This growth represents increased materials being checked out and added to the collection and new cards being issued. The Readers Services staff is working to provide the public

with adult programming especially with offering computer classes. The 10th Annual Adult Reading Program is running in conjunction with the Children's and Teen Summer Reading programs. The library is offering free book bags with sign-ups to the adult program. The children's program theme is Dragon, Dreams & Daring Deeds and the Teen Summer Reading Program theme is Joust Read!

WCCLS: Discussions at CLAB and LDB continue on the governing structure of WCCLS. Several models are being reviewed. The goal is to develop a governmental board that would more effectively guide the Cooperative.

Board Communications: Lidman mentioned that the State Library Board meeting with State Librarian Jim Schepke will be held at the library June 17 from 9:30am to 12:30pm. This meeting is open to the public.

Diamond asked if there was a Spanish speaking group that meets at the library. Silverblatt responded that a Readers Service staff member is working out details to bring a group to the library to meet and speak English and Spanish. The intent is for each group to develop skills each group can use.

Other Business: Sue Kasson announced on behalf of the Library Board that the Board appreciates Cheryl Silverblatt filling in during Margaret Barnes' absence.

Adjournment: The meeting adjourned at 7:53 p.m.

The next meeting is scheduled for July 14, 2005 at 7:00 p.m. in the Conference Room at the New Tigard Library, 13500 SW Hall Blvd.